

Budget Monitoring Position – March 2017

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OVERALL NET POSITION	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Budget (£'000)	6,474	6,474	6,474	6,486	6,486	6,521	6,521	6,521	6,521	6,521	6,521	6,521
Forecast (£'000)	6,474	6,474	6,461	6,491	6,537	6,509	6,526	6,495	6,468	6,452	6,417	6,282
Variance (£'000)	0	0	-13	5	51	-12	5	-26	-53	-69	-104	-239

Key Elements of Budget Variances:

STAFFING	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Budget (£'000)	5,868	5,868	5,868	5,880	5,880	5,915	5,915	5,915	5,915	5,915	5,915	5,917
Forecast (£'000)	5,868	5,868	5,846	5,936	5,958	5,990	6,028	6,018	6,011	5,997	5,996	5,993
Variance (£'000)	0	0	-22	56	78	75	113	103	96	82	81	78

DELIVERY OF MTRP SAVINGS	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
MTRP Target (£'000)	330	330	330	330	330	330	330	330	330	330	330	330
Savings Realised cumulative (£'000)	330	330	330	330	330	315	315	318	315	320	320	320
Variance (£'000)	0	0	0	0	0	15	15	12	15	10	10	10
Undelivered savings from previous years (£'000)	53	53	53	53	53	53	53	53	53	53	53	53
FIP Reconciliation period		MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR

AREAS OF RISK	Budget	Forecast	Variance	Status	Comment
	£'000	£'000	£'000		
CCTV Income	-243	-151	89	R	Confirmed income for 16/17
Land Charges	-142	-142	-16	G	Based on actual income to date
Public Protection Income Overall	-823	-842	-129	G	Income for Hackney Carriages & Court Costs




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OTHER SIGNIFICANT VARIANCES	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
CCTV maintenance saving	0	0	-30	-30	0	0	0	0	0	0	0	0
Staffing	0	0	0	39	49	29	25	-13	0	-13	-17	-19
Reduced Dog Control income	0	0	0	0	15	14	14	12	10	4	8	9
Council Newspaper	0	0	0	0	0	-7	-7	-7	-7	-7	-7	-7
Insurance Premiums	0	0	0	0	0	-10	-10	-25	-25	-18	-43	-72
Licences Income	0	0	0	0	0	0	-19	12	-3	-7	-16	-84
Other	0	0	0	0	0	0	0	-4	-4	-4	-5	-39
Environmental Health costs awarded by Crown Court	0	0	0	0	0	0	0	0	-24	-24	-24	-24
Total	0	0	-30	9	64	26	3	-25	-53	-69	-104	-236

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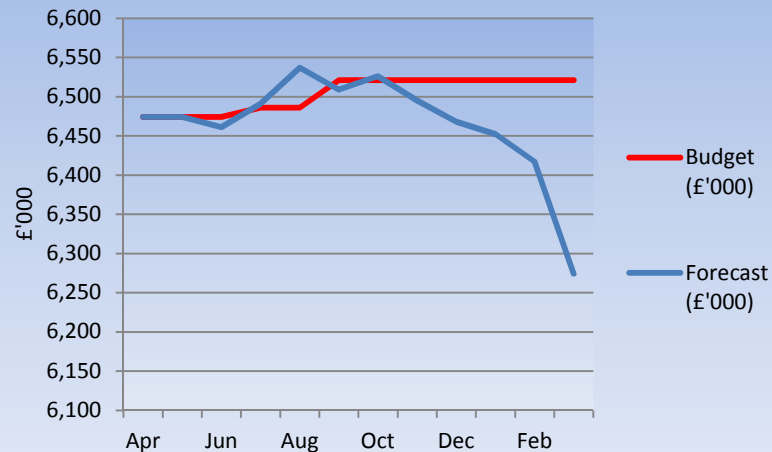
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Changes since last month	Current & Emerging Risks / Opportunities <i>(Including non delivery of MTRP savings)</i>
	<p>CCTV income has been reduced by £90K. This is based on confirmed users for 16/17. The CCTV income was also lower than budget in 15/16 by £80K although this was considered permanently mitigated against in the maintenance contract.</p>
	<p>Licensing income for Houses in Multiple Occupation could be a potential risk in 2016/17 due to the fluctuating nature of renewals and new licences which are influenced by the property market and a range of UK Government Policies. In addition, new legislation in Wales requiring the licensing of landlords may deter some from the market. The impact of these issues on the income for the Service Area is unknown. In 2015/16 this income was lower than budget by £44K.</p>
	<p>Staffing for Registrars has out-turned over budget by £61K as predicted. The service needs to cover all posts to allow the public to discharge their legal duty to register therefore overtime costs and the use of casual staff is relatively high.</p>

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2016/17 Forecast History



BMS Submission Data

%

% of cost centres submitted by budget holder deadline

N/A

Head of Service Commentary

Management actions to address position:

Key Budget Variances

- There are a number of options being investigated to permanently mitigate against the underachievement of CCTV. Currently tenders are being submitted to provide the CCTV service to other authorities, which could help significantly bridge the gap.
- Staffing for the Registrars is being closely monitored due to the current overspend. This is due to employees being off on long term sickness which is being managed with a view to employees either returning to work shortly or mutual termination on medical grounds.

Non Delivery of MTRP Savings

- MTRP saving of £15K for 2016/17 relating to the Kennels is not expected to be delivered.
- There is, however, a carry forward MTRP saving from 2015/16 which has a balance of £52k

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Head of Service Commentary

Head of Service comments/ summary:

The final out-turn figures as at the end of March show a total underspend of £247k across all service areas. The budget variance has increased by a further £143k as compared with the projected under-spend of £104k at the end of February. This significantly increased under-spend since the last forecast is largely due to an unbudgeted one-off payment of £80k in respect of court costs, coupled with an unpredicted increase in licensing fee income. There have been pockets of overspend and pressures in certain areas, but these are being managed and off-set by underspends in other areas and the additional fee income. The over-spend on the staffing costs within the Registration Service has been continuing, as forecast, due to the extended use of casual staff to cover for sickness absences and meet statutory deadlines, but the use of temporary cover will be regularised in the longer term.

The one area of continuing risk is the under-recovery of CCTV income due to the failure to secure contracts with Monmouthshire and Torfaen. However, this is being mitigated through a combination of maintenance and line-rental contract savings, alternative proposals for CCTV monitoring work for other councils and options for re-structuring the service. The CCTV and community safety warden services has now been relocated at the Civic Centre, with a combined management structure, which will deliver savings to mitigate the loss of the fee income.

Strategic Director Commentary

Strategic Director comments:

Whilst there are some variances within individual service areas, the overall position within the Corporate Services is showing a small underspend. This demonstrates good overall financial management.